



The Yamuna Syndicate Limited

Registered Office: Radaur Road, Yamunanagar – 135001, Haryana.

CIN: L24101HR1954PLC001837

Ph.: +91-1732-255479,

E-mail : companysecretary@yamunasyndicate.com Website : www.yamunasyndicate.com

NOTICE

Notice is hereby given that the 67th (Sixty Seventh) Annual General Meeting ('AGM') of the Members of The Yamuna Syndicate Limited ('the Company') will be held on Monday, **September 20, 2021, at 11:00 a.m. (IST)** through Video Conferencing ('VC') or Other Audio Visual Means ('OAVM') for which purpose the Registered Office of the Company situated at Radaur Road, Yamunanagar-135001 shall be deemed as the venue for the Meeting and the proceedings of the AGM shall be deemed to be made thereat, to transact the following business: -

As Ordinary Business:

1. To receive, consider and adopt :
 - (a) the audited standalone financial statements of the Company for the financial year ended March 31, 2021 together with the Reports of the Board of Directors and Auditors thereon; and
 - (b) the audited consolidated financial statements of the Company for the financial year ended March 31, 2021 together with the Reports of the Auditors thereon.
2. To confirm payment of Interim Dividend of Rs. 175/- per Equity Share of Rs. 100/- each, already disbursed, and to declare Final dividend of Rs. 40/- per Equity Share of Rs. 100/- each, as recommended by Board of Directors, for the financial year ended March 31, 2021.

As Special Business:

3. **Appointment of Mr. Ranjit Puri (DIN:00052459) as a Non-Executive Director of the Company:**

To consider and if thought fit, to pass with or without modification, the following resolution as a SPECIAL RESOLUTION:

RESOLVED AS A SPECIAL RESOLUTION THAT pursuant to Sections 102, 152 and any other applicable provisions of the Companies Act, 2013 ("Act") and the rules made there-under (including any statutory modifications or re-enactments thereof for the time being in force) read with Regulation 17(1A) of the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015, as amended, approval of the Members, be and is hereby accorded, to the appointment of Mr. Ranjit Puri (DIN: 00052459), who retires by rotation at this meeting and is of 81 years of age, as a Non-Executive Director of the Company, liable to retire by rotation.

RESOLVED FURTHER THAT, Mr. Ashish Kumar, Company Secretary, be and is hereby authorized to do the necessary acts, deeds, and things for the aforesaid appointment including e-filing of requisite forms with the Registrar of Companies."

By Order of the Board of Directors
For The Yamuna Syndicate Limited

Place: Yamunanagar- 135 001, Haryana

Dated: August 23, 2021

(Ashish Kumar)
Company Secretary

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Notes:

1. In view of the COVID-19 pandemic and the need for ensuring social distancing, the Government of India, Ministry of Corporate Affairs (“MCA”) allowed conducting Annual General Meeting through video conferencing (VC) or other audio-visual means(OAVM) without the physical presence of Members at a common venue. Accordingly, MCA issued Circular No. 14/2020 dated April 08, 2020, Circular No. 17/2020 dated April 13, 2020, Circular No.20/2020 dated May 05, 2020 (“MCA Circulars”), prescribing the procedures and manner of conducting the Annual General Meeting through VC/OAVM. MCA vide its Circular No. 02/2021 dated January 13, 2021 extended the timeline for holding of Annual General Meetings through VC/OAVM till December 31, 2021. Securities and Exchange Board of India (“SEBI”) also vide its Circular dated May 12, 2020, permitted holding of Annual General Meetings through VC/OAVM which was further extended by its circular dated January 15, 2021 (“SEBI Circulars”) till December 31, 2021. In compliance with the applicable provisions of the Companies Act, 2013, MCA Circulars and applicable provisions of the SEBI Circulars, the 67th Annual General Meeting (AGM) of the Members will be held through VC/ OAVM. Hence, Members can attend and participate in the AGM through VC/OAVM only.
2. Since this General Meeting is held through VC/OAVM the physical attendance of members is dispensed with and no proxies would be accepted by the Company pursuant to the relevant MCA Circulars.
3. No attendance slip/route map has been sent along with this Notice as the meeting is held through VC/OAVM.
4. Members who are Shareholders as on Monday, September 13, 2021 can join the AGM 30 minutes before the commencement of the AGM and till the time of the conclusion of the Meeting by following the procedure mentioned in this Notice.
5. The facility of participation at the AGM through VC/OAVM will be made available on first come first served basis. However, attendance of Members holding more than 2% of the shares of the Company, Institutional Investors as on Monday, September 13, 2021 and Directors and Key Managerial Personnel, the Chairpersons of the Audit Committee, Nomination and Remuneration Committee, the Stakeholders Relationship and Grievances Committee and Auditors will not be restricted on first come first serve basis.
6. Members attending the Meeting through VC/OAVM will be counted for the purposes of reckoning of Quorum under Section 103 of the Companies Act, 2013.
7. In Compliance with the aforesaid MCA Circulars and SEBI Circular dated May 12, 2020, Notice of the AGM along with the Annual Report 2020-21 is being sent only through electronic mode to those Members whose email addresses are registered with the Company/Depositories. MCA and SEBI have dispensed with the requirement of printing and sending physical copies of the Annual Report and the Notice of AGM. The Members may note that the Notice calling the AGM has been uploaded on the website of the Company at www.yamunasyndicate.com under Notices tab. The complete Annual Report is available in the Annual Reports Section under Financial Reports tab of the website of the Company. The Notice can also be accessed from the website of the BSE Ltd at www.bseindia.com and on the website of NSDL (agency for providing the Remote e-Voting facility) i.e. www.evoting.nsdl.com.

The Company has also published an advertisement in the newspapers containing the details about the AGM i.e. the conduct of AGM through VC/OAVM, date and time of AGM, availability of notice of the AGM along with Annual Report 2020-21at the Company’s website and manner of registering the email IDs of those Members who have not registered their email addresses with the Company/Company’s Share Transfer Agent, M/s. Alankit Assignments Limited.

8. Those Members who have not yet registered their email address are requested to get their email addresses registered by following the procedure given below:
 - a) Members who have not registered their email address and mobile nos. including address and bank details may please contact and validate/update their details with their respective Depository Participants, in case of shares held in electronic form and in case the shares are held in physical form with Registrar and Transfer Agents, M/s. Alankit Assignments Ltd., at rta@alankit.com or virenders@alankit.com

- b) Members who have already registered their email addresses are requested to get their email addresses validated with their Depository Participants / the Company's Registrar and Share Transfer Agent, M/s. Alankit Assignments Ltd., to enable servicing of notices / documents / Annual Reports electronically to their email address.
9. The information required to be provided, under the SEBI (Listing Obligations and Disclosure Requirements Regulations), 2015, explanatory statement pursuant to Section 102(1) of the Companies Act, 2013 and as per Secretarial Standard - 2 (SS-2) on "General Meetings", issued by Institute of Company Secretaries of India, relating to the Special Business to be transacted at the Meeting is annexed hereto.

10. Book Closure:

The Register of Members and Share Transfer Books of the Company shall remain closed from **Tuesday, September 14, 2021 to Monday, September 20, 2021 (both days inclusive)**.

11. Electronic Clearing Service (ECS):

The Members who have not opted for ECS facility are requested to fill up the enclosed KYC form and return it to the Company's Share Transfer Agent, M/s. Alankit Assignments Ltd., to avail the ECS facility. Please refer to the KYC Form being enclosed with this Notice.

12. Payment of Dividend:

Final Dividend on Equity Shares for the financial year ended March 31, 2021, will be paid after declaration by the members:-

- (i) In respect of shares held in physical form, to those members, whose names appear on the Register of Members of the Company on September 20, 2021, after giving effect to all valid transmission and transposition request lodged with the Company on or before September 13, 2021.
 - (ii) In respect of shares held in electronic form, to those beneficial owners, whose names appear in the statements of beneficial ownership furnished by National Securities Depository Limited (NSDL) and Central Depository Services (India) Limited (CDSL), as at the end of business hours on September 13, 2021.
13. The Register of Directors and Key Managerial Personnel and their shareholding maintained under Section 170 of the Companies Act, 2013, the Register of Contracts or Arrangements in which the directors are interested, maintained under Section 189 of the Companies Act, 2013 and the relevant documents referred to in the accompanying Notice and the Explanatory Statement will be made available electronically for inspection by members of the Company, up to the date of the AGM. Members seeking to inspect such documents can send an email at companysecretary@yamunasyndicate.com

14. Transfer of Unclaimed Dividend amount/Shares to the Investor Education and Protection Fund (IEPF):

The Members wishing to claim dividends that remain unclaimed are requested to correspond with the Registrar and Share Transfer Agent or the Company Secretary, at the Company's registered office. The Members are requested to note that dividends that are not claimed within seven years from the date of transfer to the Company's Unpaid Dividend Account, will be transferred to IEPF, as per Section 124 of the Companies Act, 2013. Shares on which dividend remains unclaimed for seven consecutive years will be transferred to IEPF as per Section 124 of the Companies Act, 2013 and applicable rules.

Details of the unclaimed dividend and particulars with respect to corresponding shares due for transfer to IEPF are available on the Company's website www.yamunasyndicate.com under Section "Unclaimed Dividends".

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15. SEBI has decided that securities of listed companies can be transferred only in dematerialized form with effect from April 1, 2019. In view of the above and to avail various benefits of dematerialization, members are advised to dematerialize shares held by them in physical form.

16. Nomination:

Pursuant to Section 72 of the Companies Act, 2013 read with Rule 19(1) of the Companies (Share Capital and Debentures) Rules, 2014, the Members are entitled to make nomination in respect of shares held by them in physical form. The Members desirous of making nominations are requested to send their requests in Form SH-13 to the Registrar and Share Transfer Agent M/s. Alankit Assignments Limited.

17. Instructions for attending the AGM through VC / OAVM:

- (a) The Company has appointed National Securities Depository Limited (NSDL), to provide VC/OAVM facility for the AGM.
- (b) Members will be provided with a facility to attend the AGM through VC/OAVM through the NSDL e-voting system. Members may access the meeting by following the steps mentioned in this Notice for "Access to NSDL e-voting system". After successful login, you can see the link of VC/OAVM placed under Join General Meeting menu against the Company name. You are requested to click on the VC/OAVM link placed under Join General Meeting menu.
- (c) Please note that the members who do not have the User ID and Password for e-voting or have forgotten their User ID and Password may retrieve the same by following the instructions mentioned in this notice.
- (d) Members can participate in AGM through smart phone/laptop. However, for better experience and smooth participation, it is advisable to join the Meeting using Google Chrome, by Laptops connected through broadband.
- (e) Further Members will be required to use Internet with a good speed to avoid any disturbance during the meeting.
- (f) Please note that Participants connecting from Mobile Devices or Tablets or through Laptop via Mobile Hotspot may experience Audio/Video loss due to fluctuation in their respective network. It is therefore recommended to use Stable Wi-Fi or LAN Connection to mitigate any kind of aforesaid glitches.
- (g) Members seeking any information with regard to accounts or any matter placed at the AGM, are requested to write to the Company on or before Thursday, September 16, 2021 through email on companysecretary@yamunasyndicate.com or cfo@yamunasyndicate.com. The same will be replied by the Company suitably. Please note that members queries/ questions will be responded to only if the Shareholder continues to hold the shares as on the cut-off date i.e. Monday, September 13, 2021.
- (h) Members who would like to express their views or ask questions during the AGM may register themselves as a speaker by sending their request from their registered email address mentioning their name, DPID and Client ID/folio number, PAN, mobile number to companysecretary@yamunasyndicate.com on or before Thursday, September 16, 2021. Those Members who have registered themselves as a speaker and have received a confirmation from the Company will be allowed to express their views/ask questions during the AGM. The Company reserves the right to restrict the number of speakers depending on the availability of time for the AGM.

18. E-voting:

The businesses as set out in the Notice may be transacted through electronic voting system and the Company will provide a facility for voting by electronic means. In compliance with the provisions of Section 108 of the Act, read with Rule 20 of the Companies (Management and Administration) Rules, 2014, Standard 2 of the Secretarial Standards on General Meetings and Regulation 44 of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, the Company is pleased to offer

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the facility of voting through electronic means. The said facility of casting the votes by the members using electronic means will be provided by the National Securities Depository Limited (NSDL).

A person whose name is recorded in the register of members or in the register of beneficial owners maintained by the depositories as on the cut-off date of Monday, September 13, 2021 shall be entitled to avail the facility of remote e-voting or e-voting on the day of the Meeting. Persons who are not members as on the cut-off date should treat this notice for information purposes only.

The members who have cast their vote through remote e-voting prior to the AGM may also attend the AGM through VC/OAVM but shall not be entitled to cast their vote again.

The remote e-voting period commences on **Friday, September 17, 2021 at 9.00 A.M.** and ends on **Sunday, September 19, 2021 at 05.00 P.M.** During this period, members of the Company holding shares either in physical or dematerialized form, as on the cut-off date of Monday, September 13, 2021, may cast their vote by remote e-voting. The remote e-voting module shall be disabled by NSDL for voting thereafter.

Instructions for e-voting during the AGM:

The e-voting window shall be activated upon instructions of the Chairman during the AGM proceedings.

Only those Shareholders, who are present in the AGM and have not casted their vote on the Resolutions through remote e-voting and are otherwise not barred from doing so, shall be eligible to vote through e-voting system available during the AGM.

The Members, whose names appear in the Register of Members/list of Beneficial Owners as on **Monday, September 13, 2021**, are entitled to vote on the Resolutions set forth in this Notice. Any person holding shares in physical form and non-individual shareholders, who acquires shares of the Company and becomes member of the Company after sending the Notice through e-mail and holding shares as of the cut-off date i.e. September 13, 2021, may obtain the login ID and password by sending a request at evoting@nsdl.co.in or to the Company at companysecretary@yamunasyndicate.com. However, if you are already registered with NSDL for remote e-voting, then you can use your existing user ID and password for casting your vote. If you forgot your password, you can reset your password by using “Forgot User Details/Password” or “Physical User Reset Password” option available on www.evoting.nsdl.com or call on toll free no. 1800-1020-990 and 1800-22-44-30. In case of Individual Shareholders holding securities in demat mode, who acquires shares of the Company and becomes a Member of the Company after sending of the Notice and holding shares as of the cut-off date i.e. September 13, 2021 may follow steps mentioned in the Notice of the AGM under “Access to NSDL e-Voting system”.

The detailed steps on the process and manner for remote e-voting/e-voting at the AGM and to access the VC/OAVM facility at the AGM are as follows:

Step 1: Access to NSDL e-voting system

Step 2: Cast your vote electronically and join virtual meeting on NSDL e-voting system.

Details on Step 1: Access to NSDL e-voting system, are mentioned below:

I. Login method for remote e-voting and joining virtual meeting for Individual Shareholders holding securities in demat mode.

Pursuant to SEBI circular no. SEBI/HO/CFD/CMD/CIR/P/2020/242 dated December 9, 2020 on “e-voting facility provided by Listed Companies”, e-voting process has been enabled to all the individual demat account holders, by way of single login credential, through their demat accounts / websites of Depositories / DPs in order to increase the efficiency of the voting process. Individual demat account holders would be able to cast their vote without having to register again with the e-voting service provider (ESP) thereby not only facilitating seamless authentication but also ease and convenience of participating in e-voting process.

Shareholders are advised to update their mobile number and e-mail ID with their DPs in order to access e-voting facility.

Type of shareholders	Login Method
<p>Individual Shareholders holding securities in demat mode with the National Securities Depository Limited (NSDL).</p>	<p>A. <u>NSDL IDeAS facility</u></p> <p>(i) If you are already registered, follow the below steps:</p> <ol style="list-style-type: none"> 1. Visit the e-Services website of NSDL. Open web browser by typing the following URL: https://eservices.nsdl.com/ either on a Personal Computer or on a mobile. 2. Once the home page of e-Services is launched, click on the “Beneficial Owner” icon under “Login” which is available under ‘IDeAS’ section. 3. A new screen will open. You will have to enter your User ID and Password. After successful authentication, you will be able to see e-voting services. 4. Click on “Access to e-voting” appearing on the left hand side under e-voting services and you will be able to see e-voting page. 5. Click on options available against company name or e-voting service provider-NSDL and you will be redirected to NSDL e-voting website for casting your vote during the remote e-voting period or joining virtual meeting and e-voting during the meeting. <p>(ii) If you are not registered, follow the below steps:</p> <ol style="list-style-type: none"> 1. Option to register is available at https://eservices.nsdl.com 2. Select “Register Online for IDeAS” Portal or click at https://eservices.nsdl.com/secureWeb/IdeasDirectReg.jsp 3. Please follow steps given in point 1-5 under Para A (i) above. <p>B. <u>e-voting website of NSDL</u></p> <ol style="list-style-type: none"> 1. Open web browser by typing the following URL: https://evoting.nsdl.com either on a personal computer or on a mobile phone. 2. Once the home page of e-voting system is launched, click on the icon “Login” which is available under ‘Shareholder/Member’ section. 3. A new screen will open. You will have to enter your User ID (i.e. your sixteen digit demat account number held with NSDL), Password / OTP and a Verification Code as shown on the screen. 4. After successful authentication, you will be redirected to NSDL website wherein you can see e-voting page. Click on options available against company name or e-voting service provider – NSDL and you will be redirected to e-voting website of NSDL for casting your vote during the remote e-voting period or joining virtual meeting and e-voting during the meeting.

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Type of shareholders	Login Method
<p>Individual Shareholders holding securities in demat mode with the Central Depository Services (India) Limited (CDSL)</p>	<ol style="list-style-type: none"> 1. Existing users who have opted for Easi / Easiest, they can login through their user id and password. Option will be made available to reach e-Voting page without any further authentication. The URL for users to login to Easi / Easiest is https://web.cdslindia.com/myeasi/home/login or www.cdslindia.com and click on New System Myeasi. 2. After successful login of Easi/Easiest the user will be also able to see the e-voting Menu. The Menu will have links of ESP i.e. NSDL portal. Click on NSDL to cast your vote. 3. If the user is not registered for Easi/Easiest, option to register is available at https://web.cdslindia.com/myeasi/Registration/EasiRegistration. <p>Alternatively, the user can directly access e-voting page by providing Demat Account Number and PAN from a link in www.cdslindia.com home page. The system will authenticate the user by sending OTP on registered Mobile & e-mail as recorded in the Demat Account. After successful authentication, user will be provided links for the respective ESP i.e. NSDL where the e-Voting is in progress.</p>
<p>Individual Shareholders (holding securities in demat mode) logging through their depository participants</p>	<ol style="list-style-type: none"> 1. You can also login using the login credentials of your Demat account through your Depository Participant registered with NSDL/CDSL for e-Voting facility. 2. Once logging-in, you will be able to see e-Voting option. Once you click on e-voting option, you will be redirected to NSDL/CDSL Depository site after successful authentication, wherein you can see e-Voting feature. 3. Click on options available against company name or e-Voting service provider - NSDL and you will be redirected to e-voting website of NSDL for casting your vote during the remote e-voting period or joining virtual meeting & e-voting during the meeting.

Important note: Members who are unable to retrieve User ID / Password are advised to use Forgot User ID and Forgot Password option available at respective websites.

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Helpdesk for Individual Shareholders holding securities in demat mode for any technical issues related to login through Depository i.e. NSDL and CDSL.

Login type	Helpdesk details
Securities held with NSDL	Please contact NSDL helpdesk by sending a request at evoting@nsdl.co.in or call at toll free no.: 1800 1020 990 and 1800 22 44 30
Securities held with CDSL	Please contact CDSL helpdesk by sending a request at helpdesk.evoting@cdslindia.com or contact at 022-23058738 or 022-23058542-43

II. Login Method for e-voting and joining virtual meeting for shareholders other than Individual shareholders holding securities in demat mode and shareholders holding securities in physical mode.

How to Log-in to NSDL e-voting website?

1. Visit the e-voting website of NSDL. Open web browser by typing the following URL: <https://www.evoting.nsdl.com/> either on a Personal Computer or on a mobile phone.
2. Once the home page of e-voting system is launched, click on the icon “Login” which is available under ‘Shareholder/Member’ section.
3. A new screen will open. You will have to enter your User ID, your Password/OTP and a Verification Code as shown on the screen.
4. Alternatively, if you are registered for NSDL eservices i.e. IDeAS, you can log-in at <https://eservices.nsdl.com/> with your existing IDeAS login. Once you log-in to NSDL eservices after using your log-in credentials, click on e-Voting and you can proceed to Step 2 i.e. cast your vote electronically.
5. Your User ID details are given below :

Manner of holding shares i.e. Demat (NSDL or CDSL) or Physical	Your User ID is:
a) For Members who hold shares in demat account with NSDL.	8 Character DP ID followed by 8 Digit Client ID For example if your DP ID is IN300*** and Client ID is 12***** then your user ID is IN300***12*****.
b) For Members who hold shares in demat account with CDSL.	16 Digit Beneficiary ID For example if your Beneficiary ID is 12***** then your user ID is 12*****
c) For Members holding shares in Physical Form.	EVEN (E-Voting Event Number) followed by Folio Number registered with the company For example if folio number is 1*** and EVEN is 117002 then user ID is 1170021***

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6. Your password details are given below:
 - a. If you are already registered for e-voting, then you can use your existing password to login and cast your vote.
 - b. If you are using NSDL e-voting system for the first time, you will need to retrieve the 'initial password' which was communicated to you. Once you retrieve your 'initial password', you need to enter the 'initial password' and the system will force you to change your password.
 - c. How to retrieve your 'initial password'?
 - i) If your e-mail ID is registered in your demat account or with the company, your 'initial password' is communicated to you on your email ID. Trace the email sent to you from NSDL from your mailbox from evoting@nsdl.com. Open the email and open the attachment i.e. a .pdf file. Open the .pdf file. The password to open the .pdf file is your 8 digit client ID for NSDL account, last 8 digits of client ID for CDSL account or folio number for shares held in physical form. The .pdf file contains your 'User ID' and your 'initial password'.
 - ii) In case you have not registered your e-mail address with the Company/Depository, please follow instructions mentioned below in this notice.
7. If you are unable to retrieve or have not received the "Initial password" or have forgotten your password:
 - a. Click on "[Forgot User Details/Password?](#)" (If you are holding shares in your demat account with NSDL or CDSL) option available on <https://evoting.nsdl.com>.
 - b. Click on "[Physical User Reset Password?](#)" (If you are holding shares in physical mode) option available on <https://evoting.nsdl.com>.
 - c. If you are still unable to get the password by aforesaid two options, you can send a request at evoting@nsdl.co.in mentioning your demat account number/folio number, your PAN, your name and your registered address.
 - d. Members can also use the One Time Password (OTP) based login for casting the votes on the e-Voting system of NSDL.
8. After entering your password, click on Agree to "Terms and Conditions" by selecting on the check box.
9. Now, you will have to click on "Login" button.
10. After you click on the "Login" button, home page of e-voting will open.

Details on Step 2: Cast your vote electronically and join virtual meeting on NSDL e-voting system are mentioned below:

How to cast your vote electronically on NSDL e-voting system?

1. After successful login at Step 1, you will be able to see all the companies "EVEN" in which you are holding shares and whose voting cycle and General Meeting is in active status.
2. Select EVEN "117002" to cast your vote during the remote e-voting period and casting your vote during the General Meeting. For joining virtual meeting, you need to click on "VC/OAVM" link placed under "Join General Meeting".
3. Now you are ready for e-voting as the voting page opens.
4. Cast your vote by selecting appropriate options i.e. assent or dissent, verify/modify the number of shares for which you wish to cast your vote and click on "Submit" and also "Confirm" when prompted.

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5. Upon Confirmation, the message “Vote cast successfully” will be displayed and you will receive a confirmation by way of a SMS on your registered mobile number from depository.
6. You can also take the printout of the votes cast by you by clicking on the print option on the confirmation page.
7. Once you confirm your vote on the resolution, you will not be allowed to modify your vote.

General Guidelines for shareholders

1. It is strongly recommended not to share your password with any other person and take utmost care to keep your password confidential. Login to the e-voting website will be disabled upon five unsuccessful attempts to key in the correct password. In such an event, you will need to go through the “[Forgot User Details/Password?](#)” or “[Physical User Reset Password?](#)” option available on www.evoting.nsdl.com to reset the password.
2. In case of any queries relating to e-voting you may refer to the FAQs for Shareholders and e-voting user manual for Shareholders available at the download section of <https://evoting.nsdl.com> or call on toll free no.: 1800 1020 990 and 1800 22 44 30 or send a request at evoting@nsdl.co.in
3. Members may send a request to evoting@nsdl.co.in for procuring user id and password for e-voting by providing demat account number / Folio number, client master or copy of Consolidated Account statement, PAN (self attested scanned copy of PAN card), AADHAR (self-attested scanned copy of Aadhar Card). If you are an Individual Shareholder holding securities in demat mode, you are requested to refer to the login method explained above.

Members who need assistance before or during the AGM, can contact NSDL on evoting@nsdl.co.in /1800 1020 990 and 1800 22 44 30.

The Company has appointed Mr. Pramod Kothari, Practicing Company Secretary, (Membership No. 7091, COP No. 11532) to act as the Scrutinizer for conducting the e-voting process in a fair and transparent manner.

Institutional Shareholders (i.e. other than individuals, HUF, NRI, etc.) are required to send scanned copy(PDF/JPG format) of the relevant Board Resolution/Authority letter etc., together with attested specimen signature of the duly authorized signatory(ies) who are authorized to vote, to the Scrutinizer through e-mail to ppdkothari71@gmail.com, with a copy marked to evoting@nsdl.co.in.

In case of any queries, please visit Help and Frequently Asked Questions (FAQs) section available at evoting website <https://evoting.nsdl.com>.

Based on the report received from the Scrutinizer, the Company will submit within 2 working days to the stock exchanges details of the voting results as required under Reg. 44(3) of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015.

A Member can opt for only one mode of voting i.e. either through remote e-voting or e-voting at the Meeting. If a Member has cast his vote by remote e-voting then he will not be eligible to vote at the Meeting.

The Scrutinizer shall immediately after the conclusion of voting at the AGM, unblock the votes cast through remote e-voting and e-voting on the date of the AGM, in the presence of at least two witnesses not in the employment of the Company and make, a consolidated Scrutinizer’s Report of the total votes cast in favour or against, if any, forthwith to the Chairman of the Company or any person authorized by him in writing and the Results shall be declared by the Chairman or any person authorized by him thereafter.

The Results declared along with the Scrutinizer’s Report shall be placed on the website of the Company www.yamunasyndicate.com and on the website of NSDL immediately after the declaration of Result by the Chairman or any person authorized by him in writing. The results shall also be forwarded to the Bombay Stock Exchange at www.bseindia.com, where the shares of Company are listed.

The recorded transcript of the AGM shall, as soon as possible, be made available on the website of the Company www.yamunasyndicate.com in the Proceedings of Shareholders Meeting and voting results tab.

By Order of the Board of Directors
For The Yamuna Syndicate Limited

Place : Yamunanagar- 135 001, Haryana
Dated : August 23, 2021

(Ashish Kumar)
Company Secretary

ANNEXURE TO THE NOTICE DATED AUGUST 23, 2021

EXPLANATORY STATEMENT PURSUANT TO SECTION 102(1) OF THE COMPANIES ACT, 2013 AND AS PER SECRETARIAL STANDARD – 2 (SS – 2) ON “GENERAL MEETINGS”:

Item No 03:

- a) Mr. Ranjit Puri (DIN : 00052459), member of the promoter group, has been associated with the Company for over five decades. Mr. Ranjit Puri has been guiding the Executive Management ensuing smooth transition as Non-Executive Chairman of the Company since 1996.
- b) Mr. Ranjit Puri, currently aged 81 years, was appointed as Non-Executive Director of the Company with effect from May 1, 1996. His appointment and re-appointment had been duly approved by the Shareholders from time to time.
- c) Regulation 17(1A) of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, requires Companies to obtain approval of the Shareholders by passing of special resolution for appointment of any Non-Executive Director who has attained the age of seventy-five years.
- d) Mr. Ranjit Puri is liable to retire by rotation and will be retiring at this Annual General Meeting. The Board of Directors, at its meeting held on June 29, 2021, recommended obtaining the approval of Shareholders by way of a special resolution to the appointment of Mr. Ranjit Puri as Director of the Company as his continuous association and guidance would be of immense benefit to the Company. Accordingly, approval of the Shareholders of the Company is sought for the appointment of Mr. Ranjit Puri as Non-Executive Director by passing a Special Resolution.
- e) All the existing terms and conditions of appointment of Mr. Ranjit Puri, Non-Executive Director, shall remain unchanged.
- f) The Board of Directors recommends the resolution at Item No. 3 of the Notice for approval of Members by way of a Special Resolution.
- g) Apart from Mr. Ranjit Puri, who is interested himself, Mr. Aditya Puri, Director and Mr. Ranjit Puri (HUF), Member and Mrs. Nina Puri, Member and Mrs Tanu Priya Puri, Member, being relatives of Mr. Ranjit Puri, are interested in this Resolution. Apart from them, none of Directors/Key Managerial Personnel of the Company/their relatives are, in any way, concerned or interested, financially or otherwise, in the said Resolution.
- h) Pursuant to Regulation 36(3) SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 and Secretarial Standard-2 (SS-2) on “General Meetings”, the particulars of Mr. Ranjit Puri, are given hereunder:-

Name of the Director	Mr. Ranjit Puri
Age (in years)	81
Date of Appointment on the Board	May 1, 1996
Qualifications	B.Sc., Industrial Management from the Massachusetts Institute of Technology (USA).
Relationships between Directors, Manager and other Key Managerial Personnel	Father of Mr. Aditya Puri, Director

The Yamuna Syndicate Limited- AGM Notice

Terms and conditions of appointment/re-appointment	As per Resolution given in Notice.
Remuneration paid/sought to be paid	Rs. 5000/- as Directors' Commission.
Nature of his expertise in specific function areas along with experience (in years)	55 years' experience in Managing and Guiding the Companies and its Executive Management.
Skills and capabilities required for the role and the manner in which the proposed person meets such requirements (applicable only in case of proposed person to be appointed as an Independent Director)	Not Applicable
Number of Meetings of the Board attended during the year	Four
Other Directorship	i). Isgec Heavy Engineering Limited ii). Saraswati Sugar Mills Limited iii). Jullundur Motor Agency (Delhi) Limited iv). Isgec Engineering and Projects Limited
Chairman/ Member of Committee of the Board of Companies in which he is a Director	Isgec Heavy Engineering Limited: Chairman- Stakeholders Relationship and Grievances Committee and Corporate Social Responsibility Committee The Yamuna Syndicate Limited: Chairman- Stakeholders Relationship and Grievances Committee Saraswati Sugar Mills Limited: Chairman- Corporate Social Responsibility Committee
Shareholding of Director as on March 31, 2021	77386 (25.18%) -self and 70642 (22.98%)-Ranjit Puri(HUF)

By Order of the Board of Directors
For The Yamuna Syndicate Limited

Place : Yamunanagar- 135 001, Haryana

Dated : August 23, 2021

(Ashish Kumar)
Company Secretary

KYC FORM

(Only for physical shareholding)

To,

Date: _____

M/s. Alankit Assignment Ltd.

Alankit House, 4E/2, Jhandewalan Extn.,
New Delhi-110055

Folio No. _____

No of Shares: _____

Dear Sir/ Madam,

Unit : The Yamuna Syndicate Limited

We wish to update the KYC and in this matter are forwarding herewith the required supporting documents by ticking in the appropriate checkbox below

A. For registering PAN of the registered and/ or joint shareholders (as applicable)

Registered Shareholder Joint holder 1 Joint holder 2 Joint holder 3

Please attach self- attested legible copy of PAN card

B. For registering Bank details of the registered shareholder (First named Shareholder only)

1. In cases wherein the original cancelled cheque leaf has the shareholder's name printed

Original cancelled cheque leaf

2. In cases wherein the cancelled cheque leaf does NOT contain the shareholder's name printed on it

Bank Passbook/ Bank Statement

Please note that bank passbook/ Bank Statement should be duly attested by the officer of the same bank with his signature, name, employee code, designation, bank seal & address stamp, phone no. and date of attestation.

C. For updating the Specimen Signature of the registered and/ or joint shareholders

1. In cases wherein the original cancelled cheque leaf has the shareholder's name printed

Original cancelled cheque leaf Banker verification

2. In cases wherein the cancelled cheque leaf does NOT contain the shareholder's name printed on it

Bank Passbook/ Bank Statement Banker verification

Please note that Bank passbook/ Bank Statement should be duly attested by the officer of the same bank with his signature, name, employee code, designation, bank seal & address stamp, phone no. and date of attestation.

D For Updating the email id for the purpose of receiving all communications in electronic mode

E For Updating the Mobile No.

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I /We hereby state that the above mentioned details are true and correct and we consent towards updating the particulars based on the self-attested copies of the documents enclosed with this letter by affixing my/our signature(s) to it

Sign: _____
Registered holder

Sign: _____
Joint holder 1

Sign: _____
Joint holder 2

Sign: _____
Joint holder 3